

**ACTION SHEET - Actions from the previous meeting**

<b>ACTIONS FROM 15.06.11</b>			
<b>Action</b>	<b>Description</b>	<b>Status and last updated</b>	<b>Contact Officer</b>
ACTION 1	The Finance Manager undertook to provide the Group with information on how the Council's level of Council Tax compared to other local authorities.	The Finance Manager provided a comparison across Kent of Council Tax and Government Grant by email on 05/07/11.	Adrian Rowbotham
ACTION 2	The Head of Finance and Human Resources undertook to investigate how Section 106 moneys were distributed and accounted for.	The method for managing and monitoring s106 agreements and associated contributions has been reviewed and new software has been introduced within the Development Services Team, which holds information on s106 agreements and prompts managers when action needs to be taken.	Tricia Marshall